

### Step 1:

Navigate your web browser to https://studentaid.gov/.

### Step 2:

On the Federal Student Aid homepage, click the Log In button.



### Step 3:

Enter your FSA ID and Password and click Log In.

Log In	
FSA ID Username,	Email, or Mobile Phone
USERNAME	0
	<u>Forgot My Username</u>
Password	
	Show Password (?)
	Forgot My Password
	Log In
	or
	Create an Account

### Read the Warning and click Accept.

<text><list-item><list-item><list-item></list-item></list-item></list-item></text>		Close ×
<ul> <li>You are accessing a U.S. Federal Government computer system intended to be solely accessed by individual users expressly authorized to access the system by the U.S. Department of Education. Usage may be monitored, recorded, and/or subject to audit. For security purposes and in order to ensure that the system remains available to all expressly authorized users, the U.S. Department of Education monitors the system to identify unauthorized users. Anyone using this system expressly consents to such monitoring and recording. Unauthorized use of this information system is prohibited and subject to criminal and civil penalties. Except as expressly authorized by the U.S. Department of Education, unauthorized attempts to access, obtain, upload, modify, change, and/or delete information on this system are strictly prohibited and are subject to criminal prosecution under 18 U.S.C. § 1030, and other applicable statutes, which may result in fines and imprisonment. For purposes of this system, unauthorized access includes, but is not limited to:</li> <li>any access by an employee or agent of a commercial entity, or other third party, who is not the individual user, for purposes of commercial advantage or private financial gain (regardless of whether the commercial entity or third party is providing a service to an authorized user of the system); and</li> <li>any access in furtherance of any criminal or tortious act in violation of the Constitution or laws of the United States or any State.</li> </ul>	Warning	
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	If system monitoring reveals information indicating possible criminal activity, such evide provided to law enforcement personnel.	ence may be
Decline	Decline Accept	

# Step 5:

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On the Student Aid Dashboard, click View Details.

R OFFICE OF FRE G.S. DEFARTMENT OF EDUCATION			
MY AID	Your loan balance is \$221,337	VIEW DETAILS >	Estimate monthly payments and compare loan repayment plans LOAN SIMULATOR >
		Loan information as of View loan servicer details	Decide whether a Direct Consolidation Loan is right for you
MY CHECKLISTS			LOAN CONSOLIDATION >
I'M PREPARING FOR SCHOO	DL	•	
I'M IN SCHOOL		٢	Use the Public Service
I'M IN REPAYMENT		٢	Loan Forgiveness (PSLF) Help Tool

### Step 6:

The Borrower Loan Details page is displayed. Click Download My Aid Data to download the NSLDS.txt file.



## Step 7:

#### Read the displayed information and click Continue.

Close ×
The downloaded text file will contain personally identifiable information (PII) and financial information. Use only a secure Internet connection to download your aid data. When using a public computer, remove all downloaded files from the computer's hard drive. Be sure to empty the Recycle Bin/Trash and the web browser's
cache.

### Step 8:

Clicking the Continue button will download your NSLDS.txt file to your computer.

**NOTE:** Your internet browser and computer settings will determine where the file is saved.

Please e-mail your TXT file to: blwittner@bvmm.com

TIP: The fastest way to view your recent downloads on Internet Explorer, Firefox and Chrome is to press CTRL+J

